

## DCM & ALT DCM Responsibilities

1. Lead the monthly district meetings and is the liaison between the groups, action cttee chairs, and AA members.
2. Visit and keep in contact with the groups (with or without GSRs) and the conference delegate.
3. Attend area assemblies, workshops, and forums.
4. Give verbal and written reports at area assemblies and district meetings.
5. Organize district workshops.
6. Work with the Area Group Records Secretary and District Secretary to keep the group lists active and current with their information.
7. Keep GSRs and AA members informed of literature and Conference Agenda Items.
8. Arrange the Delegate report-back.
9. Encourage others to do service work.
10. Is steward of the traditions and concepts. Works with the area delegate to address any tradition-related matters.

The Alt DCM-visits groups as well as the DCM and steps in if DCM becomes incapacitated during the rotation.